

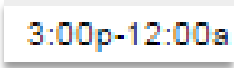
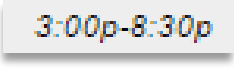


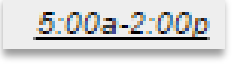

## mySchedule Scheduler Grid Shift Color/Font Indicators

### Overview

mySchedule identifies types of shifts by assigning a color or font style to each shift. This provides the schedule writer a quick reference to the origin of the shift.

### Identifiers

The following identifiers are used to identify the type of shift.

Shift Color/Font	Meaning
Black 	Shift is in Select Labor
<i>Italics</i> 	The shift has been edited by an authorized user.
Blue 	A transfer occurs between JOBS during the shift.
Grey 	Shift contains time working outside selected job/store.
<u>Underlined</u> 	A transfer occurs between STORES during the shift.
? 	A pending Time Off Request exists for this associate.